

St. Katharine Drexel Parish Pastoral Council Minutes
Tuesday, September 12, 2017

Mission Statement: "To Continue the Mission of Jesus through Prayer, Service, and Sharing."

Present: Nancy Bielfuss, Stephanie Gonzalez, Glenn Hansen, Tammy Shortess, Deacon Steve Vande Hey, Ed VanDehy

Guests: Honey Allen

1. Meeting opened with prayer
2. Approval of Minutes
 - a. Motioned Nancy and seconded by Ed. Motion carried
3. Approval of Agenda
 - a. Motioned by Glenn and seconded by Stephanie. Motion carried
4. Missionary Actions of parish members
 - a. List of current missionary actions
 - i. St. Paul Home (visitors, music ministry, etc.)
 - ii. Golden Ventures, American Grand, Hospitals (Communion and visits)
 - iii. International Missions (Fox Valley Mission Group, Vista, Good News)
 - iv. Domestic Missions (Fox Valley Mission Group, YNIA, Just 5 Days, Diocesan trips, Love Begins Here)
 - v. Loaves and Fishes
 - vi. Homeless Connections and Fox Valley Warming Shelter
 - vii. St. Vincent De Paul store and Christian Resale Shop
 - viii. Social Concerns Committee
 - ix. NAMI
 - x. Center for Suicide Prevention
 - xi. Elizabeth Ministries, Mother and Unborn Baby Care, WomanKind
 - xii. Special Olympics, Willow Heart Respite and Care Center
 - xiii. Habitat for Humanity (Rock the Block)
 - xiv. Jail Ministry
 - xv. Mass ministry (Servers, Ushers, Greeters, Eucharistic Ministers, Lectors, Music Ministers, etc.)
 - xvi. Certainly not a fully inclusive list
 - b. As we become more evangelistic and mission oriented, how do we promote involvement?
 - i. Suggestions to highlight a couple ministries per month (specifically if they have a "season"). Info on those ministries available as a handout on a back table in church
 - ii. Volunteer fair with booths
 - c. Do we bring people to Jesus, then they join missions/ministry OR do they participate in missions/ministry which brings them to Jesus?
 - d. We need to figure out how to minister both inwardly and outwardly simultaneously
 - e. Needs additional structure and processes to empower people to participate and seek out new opportunities.
 - f. Should we poll church attendees to find out what they participate in, what they would like to participate in? Gets people interested and helps people feel good about themselves for their participation.
 - i. Emphasis on having a process to follow up on the contacts from current ministers to those who voice an interest, appointing someone from each committee to make the

phone calls, with a deadline. Then a member of the Pastoral Council would follow up to ensure that committee member made the contact.

g. Action Items

- i. Stephanie to contact volunteer/ministry coordinators of churches that have successful processes and structure regarding their ministries/missions to find out what they are doing, so that we can model if appropriate
- ii. Pastoral Council member(s) to compare our list to the one in the Stewardship Booklet to create an encompassing list and to update/refine reference materials
- iii. Pastoral Council member(s) to touch base with Stewardship committee to see where they are in a process such as above, and whether they are actively meeting.

5. Boat Model

a. Action Items

- i. Ed to speak with Rachele Hanson to request she make a refined diagram of the boat.
- ii. Stephanie to take this refined diagram and use it to outline the internal “org chart” for processes, structure, approval of new ministries

6. Regional Discipleship Seminar

- a. Ed and Nancy to attend on 9/16.
- b. Ed to ask Edie to reserve spots
- c. Ed to invite finance council members to attend as well

7. New Evangelization Committee

- a. Original decision by Pastoral Council was to form New Evangelization Committee with Honey as chairperson.
- b. ALPHA operating under Faith Formation, without New Evangelization Committee
- c. Identified communication challenges related to this program, as it seems there is confusion as to whether ALPHA is only for Faith Formation students or the parish/greater community at large.
- d. Restated the need for the involvement of the New Evangelization Committee, to have checks and balances, and to ensure that program and training are provided within the guidelines of the Diocese.
- e. Identified a greater need for more diverse team members for ALPHA programs
- f. Action Items*

- i. Deacon Steve suggests a meeting between the DRE and the New Evangelization committee to work on the challenges related to ALPHA and to ensure that there are checks and balances in place for the program (utilizing the New Evangelization Committee for this task), as well as to ensure that the program and training are compliant with the guidelines of the Diocese. Members of the New Evangelization to find out the following information in that meeting and report back to the Pastoral Council
- ii. Find out how the program is being structured, DRE’s ALPHA training experiences, how training of ALPHA team is being done, how foundation is being built for the perpetuation of the program (doing it the right way right from the beginning)

8. Hospitality Committee

- a. Agreed on the need for this committee, and the integration of this committee with the current “welcoming committee”
- b. Goal is to finalize this project next month.
- c. *Action Items*
 - i. Committee members need to bring a list of possible candidates for this committee to the next meeting. Donna Vanden Heuvel needs to be an integral part of this committee

- ii. Stephanie to contact Donna regarding this new idea and ask for her ideas for people to participate, and any important information she feels Pastoral Council should know when putting this committee together.
- 9. Quarterly Pastoral Council meetings
 - a. Discussion tabled at this time
- 10. Other Business
 - a. Discussion regarding what happens after the Pastoral Council makes a decision. Decision is put in writing in the minutes, but where does it go after that?
 - b. As an example, decisions regarding structure of ALPHA that was made approximately 4 months ago – appears that it has not been followed
 - i. Were the correct personnel made aware of these decisions?
 - ii. How is this information disseminated to those who need it? Are there checks and balances/processes in place to ensure that decisions are followed up upon?
 - c. Agreed that this needs further discussion and potentially needs written process for how this information is passed to those who need it and followed up upon.

Next Meeting: October 10 at 6:30 PM

Respectfully Submitted by Stephanie Gonzalez